



C.S.E.F.

POLICY

Rationale:

- The Camps, Sports and Excursion Fund (C.S.E.F.) supports the education of students from eligible families, and therefore needs to be sensitively and effectively managed at a school level.

Aims:

- To ensure all eligible parents receive the Camps, Sports and Excursions Fund.
- To ensure the allowance is managed effectively at a school level in compliance with relevant Department of Education requirements.

Implementation:

- Details relating to the C.S.E.F., eligibility, and due dates for applications will be communicated to parents via the school newsletter.
- C.S.E.F. information will be distributed in languages appropriate to the school community so as to ensure all eligible parents are aware of application requirements.
- The school will not accept late claims.
- The C.S.E.F. is provided once a year to the school and is to be used only for Camps, sports and excursions.
- If the child transfers to another Victorian government school the balance can be transferred with them however if the child transfers to a non-government school or Interstate then the funds remain with the school.
- As the funds are not available to the school until 3rd term, any remaining funds can be rolled over to the following year.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle.